

Minutes

Greater Manchester Integrated Care Board (ICB)

Date: Wednesday 17 May 2023

Time: 2.00pm to 4.00pm

Venue: Mersey B & C, 3rd Floor, PP3 and livestreamed

Present		
Members:		
Sir Richard Leese	RL	Chair, NHS Greater Manchester
Dr Manisha Kumar	MK	Chief Medical Officer, NHS GM
Mandy Philbin	MP	Chief Nursing Officer, NHS GM
Richard Paver	RP	Non-Executive Director and Chair of Audit Committee
Kal Kay	KK	Non-Executive Director and Chair of the Finance Committee
Dr Owen Williams	OW	Board Member bringing the perspective of Acute Providers, Chief Executive of Northern Care Alliance (NCA) NHS Foundation Trust
Leigh Vallance	LV	Board Member bringing the perspective of the Voluntary Community and Social Enterprise (VCSE) Sector, Chief Executive of Bolton Hospice
Dr Vish Mehra	VM	Board Member bringing the perspective of Primary Care, General Practitioner
Sam Simpson	SSi	Chief Finance Officer, NHS GM
Neil Thwaite	NT	Board Member bringing the perspective of Acute Mental Health, Chief Executive of Manchester Mental Health (GMMH) NHS Foundation Trust
Paul Dennett	PD	Board Member bringing the perspective of Local Authorities, Salford City Mayor
Dame Sue Bailey	SB	Non-Executive Director and Chair of the Performance & Quality Committee
Executives:		
Warren Heppolette	WH	Chief Officer for Strategy, NHS GM
Janet Wilkinson	JW	Chief People Officer, NHS GM
Anne Gibbs	AG	Chief Operating Officer, NHS GM
Sarah Price	SP	Deputy Chief Executive / Chief Officer of Population Health, NHS GM
Attendees / Participants:		

Jenny Noble	JN	Board Secretary, NHS GM
Cath Oliver	JC	Senior PA, NHS GM
Charlene Mulhern	CM	Mental Wellbeing System Lead, NHS GM
Public:		
Claire Norman	CN	Director of Communications, NHS GM
Laura Conrad	LC	Senior Communications and Engagement Manager (Greater Manchester), NHS GM
Adele Coffey	AC	Healthcare Partnership Manager, Pfizer
Steve Parsons	SP	Member of the Public
Apologies:		
Mark Fisher	MF	Chief Executive, NHS GM
Alison McKenzie-Folan	AMF	Chief Executive Wigan Council, Place Based Lead Health & Care for Integrated Care Partnership
Shazad Sarwar	SS	Non-Executive Director and Chair of the Remuneration Committee, NHS GM
Paul Dennett	PD	Board Member bringing the perspective of Local Authorities, Salford City Mayor
	Topic	Action
1.	<p><u>Welcome, Introductions and Apologies</u></p> <p>RL welcomed attendees to the GM Integrated Care Board meeting and apologies were noted.</p> <p>He welcomed AG to her first Board meeting.</p>	
2.	<p><u>Declarations of Interest (DOI)</u></p> <p>RL reminded board members of their obligation to declare any interest relating to items on the agenda. No declarations were made.</p>	
3.	<p><u>Minutes of previous meetings</u></p> <p>The minutes of the Board meetings on the Wednesday 15th March, Thursday 30th March and Thursday 4th May were approved.</p> <p><u>Matters Arising</u></p> <p>There were no matters arising.</p> <p>The action log would be received and updated accordingly.</p>	
4	<p><u>Chair's Briefing</u></p> <p>RL referenced several meetings he had attended since the March Board including an update on the Hewitt Review that was included in CEO report.</p>	

	<p>He also noted a couple of meetings with the Hyde Primary Care Network and Paterson Institute for Cancer.</p> <p>The Board noted the verbal update provided.</p>	
5.	<p><u>Chief Executive's Update</u></p> <p>On behalf of MF, SP updated on the NHSE staff transfer noting that most of the embedded staff formally transferred into NHS GM on 1st May except for the Strategic Clinical Networks, Screening and Immunisation and Health and Justice Teams and negotiations continue.</p> <p>She noted the decision made by NHS England to move NHS GM from Segment 2 (SOF 2) to Segment 3 (SOF 3) in line with the requirements set out in the NHS Oversight Framework 2022/23 due to performance against key targets including urgent and emergency care which was already being reviewed by AG. This was expected to bring some additional support from NHSE following the leadership and governance review by Carnell Farrar (CF). The draft report had been shared with MF and RL who confirmed that the final report would be completed imminently and would be shared with the Board once available.</p> <p>She also noted industrial action across health and care services continues with more activity likely. There was an ongoing effect on recovery and the achievement of key targets but the detail hard to quantify.</p> <p>The shortlist had been announced for the GM Health and Care Champion Awards after a record number of nominations totalling over 500. JW also referred to NHS 75 on 5th July 2023 which marks 75 years of the National Health Services with several events planned to include one hosted by PD with ICP members the following week.</p> <p>The Board noted the contents of the report.</p>	
6.	<p><u>GM Mental Health and Wellbeing Strategy</u></p> <p>MK introduced CM who presented the refreshed five-year GM mental health and wellbeing strategy which set out what we intend to do as a city-region to improve the mental health of people in GM, better support those with mental ill health, and reduce mental health inequalities across GM.</p> <p>She provided an overview of the consultation and engagement processes undertaken in developing the strategy and outlined the governance arrangements and the next steps required to deliver this ambitious strategy.</p> <p>In terms of governance, CM confirmed that the GM Mental Health Partnership Board chaired by MK would take overall responsibility for, and provide leadership on, reporting all progress relating to the GM Mental Health and Wellbeing Strategy back to Integrated Care Partnership Board. Working with partners, a delivery plan and reporting framework was being produced to enable progress tracking against the five missions outlined within this strategy. The intention with the delivery plan</p>	

	<p>was to give structure and meaning to each of the principles that sit under the missions, to ensure co-production throughout implementation, building on the co-production that led to the development and publication of the strategy</p> <p>Members were supportive of the refresh and welcomed the opportunity to engage. The following comments were noted:</p> <ul style="list-style-type: none"> • No explicit reference to the health and wellbeing of our workforce; • Limited resources to be able to support in the longer term; • Concern from VCSE sector about losing traction and staff which was linked to training and education; • Does it go far enough to address the crisis now and challenges into the future; and • Lack of engagement with primary care. <p>RL reflected on the excellent piece of work but commented on the lack of reference to and engagement with non-health partners.</p> <p>MK welcomed the helpful comments and noted that the strategy would sit as a subcomponent of the recently launched Integrated Care Strategy and progress reports would align directly with the GM Joint Forward Plan reporting arrangements. CM thanked partners for their significant engagement and noted the need to strengthen links with the Primary Care Board in particular.</p> <p>The Board</p> <ul style="list-style-type: none"> • noted the content of the report. • endorsed the GM Mental Health and Wellbeing Strategy refresh, subject to comments above. 	
7.	<p><u>2023/24 Planning Update</u></p> <p>WH provided an overview of the updated position (from the submission on 30th March) across activity, workforce, and finance.</p> <p>He noted that the GM system had made significant improvements in the plan from the last submission in March to this current resubmission, including the aim to deliver a breakeven position for the overall GM system. That improvement reflected considerable system wide activity, collaboration across organisations and the sharing of risk to inform an improved plan. However, key challenges remain within the plan relating to performance including access to mental health services for perinatal mothers.</p> <p>SSi added that whilst the proposed revenue plan was breakeven, with significant risk, the providers' combined capital plan was non-compliant due to the expenditure planned to be in excess of the capital expenditure limit (CDEL) set for the GM ICS, which was due to the level of risk that was not deemed unmanageable within the expenditure limit set for the GM ICS. She outlined those challenges and signalled the further work which would be required to meet the national objectives and deliver the shared ambitions the plan commits us to. She noted that this work was moving at pace and had moved into delivery rather than planning mode. Conversations with NHSE were ongoing.</p>	

	<p>JW noted that workforce data had been refreshed and provided a summary of these changes including bank and agency utilisation. She highlighted a potential mismatch between the People and Culture Strategy which may need to be refreshed. The key point to note was the need to align workforce, finance, and quality.</p> <p>Members appreciated the work to date to get to the current position but queried the implications of substantial changes to the plan including potential clinical risks. SSI advised that her reading of the PwC work so far was that there was capacity to make savings without impacting on clinical quality and the next step was to find it.</p> <p>RL commented on the progress made over the couple of months and confirmed the need to decommission services that were no longer delivering.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Noted the work undertaken to date to improve our position across activity, workforce and finance. • Noted the need for further discussions about the providers' capital plans. • Noted the resubmission of the GM Operational Plan on 4th May. • Supported the post-submission proposals. 	
8.	<p><u>Finance</u></p> <p><u>Finance Committee Report</u></p> <p>KK provided an update from recent meetings using the new assurance report included in the pack. She highlighted the following to the Board:</p> <ul style="list-style-type: none"> • Surplus Estate Declaration • Strategic Finance and Estates Risk Register Update • GM Month 12 Financial Position • 2023/24 Financial Plan Update • Finance Recovery Sub Committee Terms of Reference <p>The Board:</p> <ul style="list-style-type: none"> • Noted the contents of the report and provided feedback to the Committee Chair. <p><u>Finance Report</u></p> <p>SSI updated the Board on the financial position of NHS Greater Manchester and the overall ICS financial position as at month 12 which had been discussed in detail in the Finance Committee and provided details of the submission of the Draft Annual Accounts for NHS GM, former CCGs, and GM Providers.</p> <p>The Month 12 position for the system was a £0.2m surplus compared to a forecast breakeven position.</p> <p>Overall, NHS GM delivered an actual breakeven position at the year end, which is a £63.6m adverse position against plan due to the system efficiency redistribution agreed and transacted in 2022/23. The ICB was unable to formally change</p>	

	<p>budgets for this and therefore an indicative overspend was recorded in the earmarked commitments line.</p> <p>Draft NHS GM annual accounts were submitted to NHS England by the deadline of 27 April 2023, and were presented to the Audit Committee on 20 April 2023, with NHS GM expecting to achieve all its statutory duties. GM providers were following a similar timeline to that outlined above for NHS GM. Updated Annual Reports for the 10 CCGs were also submitted to NHS England by 27 April 2023. These included the CCG remuneration reports, as data had been made available by NHS Pensions to enable the approximation of pensions benefits earned in Quarter 1.</p> <p>Thanks were noted to the Finance Team for managing 10 sets of accounts with locality finance leads, in addition to the NHS GM accounts, which would all be presented to the Audit Committee for approval by the Board.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Reviewed, discussed, and approved the year-end financial position presented • Noted the update on the submission of draft annual accounts and the timescales for the submission of the final annual accounts in June 2023 	
<p>9.</p>	<p><u>Quality and Performance</u></p> <p><u>Quality & Performance Committee Report</u></p> <p>SB provided an update from the recent meeting and highlighted the following to the Board:</p> <ul style="list-style-type: none"> • CNO Report • Performance Report • Oversight of enhanced surveillance of Trusts in SOF3 • Maternity Services Ockenden update • Rapid Quality Review for Learning Disability & Autism • Risk Management noting that greater focus was needed to align risks across all providers. <p>The Board:</p> <ul style="list-style-type: none"> • Noted the contents of the report and provided feedback to the Committee Chair. <p><u>Quality & Performance Report</u></p> <p>AG provided assurance to the Board relating to performance and highlighted relevant risks in this regard. She noted material performance risks to elective 78 week waits, ambulance response/handover and cancer 62 day waits. The backlog was reducing but there was still a huge amount of work to do.</p> <p>She reported that bed occupancy was an issue in one or two areas but, in response to a query regarding criteria to reside, confirmed that there was some turnover, so it was not always the same people. However, there was a need to</p>	

	<p>get the numbers down to create flow within the system and know how long people had been there.</p> <p>RP provided feedback on the dashboard which AG agreed to take away so that the numbers were clearer next time.</p> <p>OW suggested focus should be on these areas but also need to learn from other areas working well. MP flagged the number of children on waiting lists would be reported to Children’s and Young People Board including those waiting for dental extraction following comments made by ministers recently.</p> <p>MP provided assurance to the Board relating to quality and asked the Board to note updates to maternity and providers with enhanced surveillance where additional support was being provided. The Quality and Performance Committee discussed the clinical risk associated with provision and delivery of maternity services in Greater Manchester. The committee discussion focused on the current position of provider compliance against the Ockenden standards in Greater Manchester and the measures in place, led by the Local Maternity & Neonatal System (LMNS) to ensure oversight of progress against the seven immediate essential actions from the Ockenden Report.</p> <p>MP also highlighted the Recovery Support Programme for organisations who had been moved into segmentation 4 of the NHS Outcomes and that this had been commenced for Greater Manchester Mental Health Trust this month. NT welcomed the support provided by the ICB and invited colleagues to visit to see the changes.</p> <p>RL noted the lengthy discussion regarding quality despite the performance challenges.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Discussed the overall position regarding performance and quality • Noted material performance challenges set out in 2.4. • Noted and discuss quality updates 	
<p>10.</p>	<p><u>People and Culture</u></p> <p><u>People and Culture Committee Report</u></p> <p>SS noted that the assurance report wasn’t included in the pack but highlighted the following to the Board:</p> <ul style="list-style-type: none"> • Leadership & Governance Review • People & Culture Team Update • OD & Culture Update including high level analysis of Staff Survey results and development of action plan, ongoing work to identify a provider for the provision of Occupational Health services across GM, Freedom to Speak Up Report and Mandatory Training compliance encouraging Board members to ensure they were personally compliant with mandatory and statutory training • People Services Update including TUPE transfers • Consultation Update including organisational change process • Risk Register 	

	<ul style="list-style-type: none"> • Discrimination and Racism in the workplace expressing a commitment to improve <p>The Board:</p> <ul style="list-style-type: none"> • Noted the contents of the report and provided feedback to the Committee Chair. <p><u>Feedback from the GM System People Board</u></p> <p>JW provided a summary from the recent GM People Board (27th April 2023). She highlighted the following:</p> <ul style="list-style-type: none"> • This month's people story presented at People Board and the People & Culture Committee • An update on the current financial position • The first recommendation from the 2022/23 Workforce Development portfolio evaluation review had been implemented • An update from the System Health and Wellbeing Oversight Group was shared by the GM Wellbeing Programme • An overview of the recently launched Cancer Workforce Strategy • The announcement of the shortlist for the Greater Manchester Health and Care Champion Awards 2023. <p>The key findings from the NHS Staff survey were also presented and discussed. RL noted that's the response to the survey was low and need to encourage staff to respond. In response, JW advised that the turnout was higher than other ICBs but that it was slightly disappointing.</p> <p>The Board noted the content of the update, discussed the impact of the issues raised, and highlighted any feedback which may inform future activity.</p>	
13.	<p><u>Audit Committee</u></p> <p><u>Audit Committee Report</u></p> <p>RP provided an update from the April meeting noting that it had been dominated by year end including the 2022/23 annual reports and accounts and audit plan 2023/24. He reflected that the GM Accounts training and update session including CCG and ICB accounts on 30th April had been well received.</p> <p>He also noted that the draft minutes from the April meeting were also included in the pack for information.</p> <p>Following previous discussions at Board, he asked members to support proposals on the Audit Committee's remit in relation to Risk Management. In response to a query from LV regarding the Audit Committee's role in scoring risks, RP advised that all committees should be regularly reviewing their own risks.</p> <p>JW noted that the Moderate rather than Limited Assurance was given on the Board Appointments review by MIAA.</p>	

	<p>The Board:</p> <ul style="list-style-type: none"> • Noted the contents of the report and provided feedback to the Committee Chair, and • Approved the Risk Management Proposal attached as an appendix. 	
14.	<p><u>Corporate and Governance</u></p> <p><u>Establishment of Stockport Locality Board as a Committee</u></p> <p>MP updated members on the status of delegated approvals given to the NHS Greater Manchester Integrated Care Board (NHS GM ICB) Chair and Chief Executive to facilitate the establishment of Stockport's Health and Care (Locality) Board during April 2023 (action from previous ICB meeting (March 2023)).</p> <p>She provided confirmation that following the receipt and review of relevant documentation during April 2023, approval was given to the formal establishment of Stockport Health and Care (Locality) Board to operate as both a joint committee of the ICB and Local Authority for services and funds within the Section 75 (S75 Agreement) and a committee of the ICB for those health budgets delegated to it that sit outside the S75 Agreement.</p> <p>Feedback had already been provided and no issues were escalated from other Locality Boards.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Noted following approvals made during April 2023 (via delegation) in respect of the locality of Stockport: <ul style="list-style-type: none"> ○ Received assurance that the relevant documentation provided by the Stockport locality meets the establishment criteria as expected; ○ Approved the establishment of One Stockport Health and Care (Locality) Board as both a joint committee of the ICB and Local Authority for services and funds within the Section 75 (S75 Agreement) and a committee of the ICB for those health budgets delegated to it that sit outside the S75 Agreement; and ○ Approved explicitly the S75 arrangements and 'pooled budget' outlined in the report and therefore agree signature to the S75 Agreement (and variations). <p>The Board also:</p> <ul style="list-style-type: none"> • Delegated approval to NHS GM Chair and Chief Executive to approve any minor changes to Locality Board ToRs following consideration by the Associate Director of Corporate Services and the Associate CFO. <p><u>ICB Strategic Risk Report</u></p> <p>MP updated the Board on the progress since March in embedding the ICB's Risk Management Framework and approach across the committees and board meetings of the ICB. She also updated the Board of the emerging strategic risks, highlighting those risks escalated from the committees and the mitigations put in place to minimise the likelihood or impact associated with those risks.</p>	

	<p>She reported 13 new risks that had been added to the strategic risks covering People & Culture, Net Zero, Finance and Estates and noted that work was also underway to identify and align BAF risks matched against the ICS objectives and then linked to operational risks.</p> <p>The Board:</p> <ul style="list-style-type: none"> • noted the progress over the past month to embed the ICB's Risk Management Framework • considered the risks highlighted and the mitigating actions concerned • considered whether there any other Strategic risks needed adding to the ICB's risk register <p><u>Forward Plan 23/24</u></p> <p>MP presented the ICB Forward Plan for 2023/24 for information and JN asked for comments to be provided as needed after the meeting.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Noted the forward plan for 2023/24. 	
15.	<p><u>Approved Minutes of Committees</u></p> <p>The following minutes were shared for information:</p> <ul style="list-style-type: none"> • People and Culture Committee • Finance Committee including draft minutes from the May meeting • Audit Committee including draft minutes from the April meeting • Quality and Performance • Primary Care Commissioning 	
16.	<p><u>Any Other Business</u></p> <p>None this time.</p>	
17.	<p><u>Date and time of next meeting:</u></p> <p>Wednesday 19th July 2023, 2pm – 4pm, Mersey Suite, PP3</p>	

Minutes

Greater Manchester Integrated Care Board (ICB)

Date: Wednesday 7 June 2023

Time: 4.45pm to 5.00pm

Venue: PP3 and Microsoft Teams

Present		
Members:		
Sir Richard Leese	RL	Chair, NHS Greater Manchester
Shazad Sarwar	SS	Non-Executive Director and Chair of the Remuneration Committee, NHS GM
Richard Paver	RP	Non-Executive Director and Chair of Audit Committee, NHS GM
Dame Sue Bailey	SB	Non-Executive Director and Chair of the Performance & Quality Committee, NHS GM
Dr Vish Mehra	VM	Board Member bringing the perspective of Primary Care, General Practitioner
Leigh Vallance	LV	Board Member bringing the perspective of the Voluntary Community and Social Enterprise (VCSE) Sector, Chief Executive of Bolton Hospice
Sam Simpson	SSi	Chief Finance Officer, NHS GM
Mandy Philbin	MP	Chief Nursing Officer, NHS GM
Professor Manisha Kumar	MK	Chief Medical Officer, NHS GM
Executives:		
Janet Wilkinson	JW	Chief People Officer, NHS GM
Anne Gibbs	AG	Chief Operating Officer, NHS GM
Attendees / Participants:		
Jenny Noble	JN	Board Secretary, NHS GM
Chris Gaffey	CG	Associate Director of Corporate Services, NHS GM
Cath Oliver	CO	Senior PA, NHS GM
Alison McKenzie-Folan	AMK	Chief Executive Wigan Council, Place Based Lead Health & Care for Integrated Care Partnership (Item 3 only)
Apologies:		
Mark Fisher	MF	Chief Executive, NHS GM

Kal Kay	KK	Non-Executive Director and Chair of the Finance Committee, NHS GM
Dr Owen Williams	OW	Board Member bringing the perspective of Acute Providers, Chief Executive of Northern Care Alliance (NCA) NHS Foundation Trust
Paul Dennett	PD	Board Member bringing the perspective of Local Authorities, Salford City Mayor
Neil Thwaite	NT	Board Member bringing the perspective of Mental Health, Chief Executive of Greater Manchester Mental Health (GMMH) NHS Foundation Trust
Warren Heppolette	WH	Chief Officer for Strategy, NHS GM
Sarah Price	SP	Deputy Chief Executive / Chief Officer of Population Health, NHS GM
	Topic	Action
1.	<p><u>Welcome, Introductions and Apologies</u></p> <p>RL welcomed attendees to the extraordinary Board meeting and apologies were noted.</p>	
2.	<p><u>Declarations of Interest (DOI)</u></p> <p>RL reminded board members of their obligation to declare any interest relating to items on the agenda. No declarations were made.</p>	
3.	<p><u>Matters Arising</u></p> <p>There were no matters arising.</p>	
4	<p><u>2022/23 CCG Annual Reports and Accounts</u></p> <p>SSi presented the 10 CCG's Q1 2022/23 Annual Report and Accounts for the Board's approval (following Audit Committee recommendation) noting this was slightly earlier than planned so that the audit work could be concluded on the CCG closing balances, in order for the ICB's auditors to be able to audit the opening balances of the ICB and meet the deadline for the ICB annual report and accounts for the next Audit Committee meeting on 15 June 2023. She noted that it was one off that the Board was being asked to sign off 11 annual reports this year. She also referred to the Annual Report and Accounts Training Session for NHS GM Executives and Non-Executive Directors held on 31 May 2023 noting that slides and the recording had been shared with all Board members for information.</p> <p>SSi advised that the Audit Committee had recommended all 10 CCG Annual Reports and Accounts for approval by the Board following consideration at the meeting earlier today (7 June 2023). There were a few issues identified by audit that were minor, presentational changes and not considered to be material.</p> <p>Any amendments made to the accounts since Friday 2 June when the papers were circulated to the Board had also been shared with members in advance of the meeting. SSi highlighted two issues that were referenced in the report; one relating</p>	

	<p>to NHS Salford CCG, but it was confirmed at Audit Committee that the locality had made all the requested changes; the other issue raised related to NHS Bury CCG and a IRFS16 note that still needed to be reviewed as well as the pensions agency information for one staff member was still outstanding but was being chased with the provider. SSi noted that this related to a GP but would not be an issue for the ICB annual accounts and she had committed to have a resolution prior to the Audit Committee meeting next week.</p> <p>Letters of representation were included in pack for information, and will be signed by the ICB Chief Executive. She concluded that there was nothing in there that was of concern from external audit and a good reflection in terms of value for money and a clean audit opinion on all the CCGs which was a good outcome.</p> <p>RP confirmed that Audit Committee had recommended all 10 CCG Annual Report and Accounts for approval by the Board subject to the comments above and any minor amendment. He noted that the letters of representation would need signing by the Chief Executive and either the Chair of the ICB or Chair of Audit Committee.</p> <p>He noted the additional fee required for the completion of Q1 2022/23 accounts sign off for Tameside & Glossop CCG because they had been selected as a sampled component by the National Audit Office as part of the Whole of Government accounts process, which meant additional procedures / testing needed to be undertaken. SSi added that these were detailed and intensive procedures, representing a change in the scope of the audit rather than anything else.</p> <p>Thanks were noted to all teams including localities and to CG and Kaye Abbott, Associate CFO.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Approved the 10 CCG Annual Reports and Accounts (Q1 2022/23). • Approved the signing of the 10 letters of representation • Provided delegated authority to the Chief Finance Officer, NHS GM in consultation with the Chief Executive and the Chair of the Audit Committee, to agree any minor, immaterial amendments to the reports before their submission on 30 June 2023 	
5.	<p><u>Any Other Business</u></p> <p>None this time.</p>	
6.	<p><u>Date and time of next meeting:</u></p> <p>Wednesday 21st June 2023, 2pm – 4pm, Mersey Suite, PP3</p>	

Minutes

Greater Manchester Integrated Care Board (Public)

Date: Wednesday 21 June 2023

Time: 2.00pm to 2.45pm

Venue: PP3 and Microsoft Teams

Present		
Members:		
Sir Richard Leese	RL	Chair, NHS Greater Manchester
Shazad Sarwar	SS	Non-Executive Director and Chair of the Remuneration Committee, NHS GM
Richard Paver	RP	Non-Executive Director and Chair of Audit Committee, NHS GM
Dame Sue Bailey	SB	Non-Executive Director and Chair of the Performance & Quality Committee, NHS GM
Kal Kay	KK	Non-Executive Director and Chair of the Finance Committee, NHS GM
Dr Owen Williams	OW	Board Member bringing the perspective of Acute Providers, Chief Executive of Northern Care Alliance (NCA) NHS Foundation Trust (Via Teams)
Paul Dennett	PD	Board Member bringing the perspective of Local Authorities, Salford City Mayor (From item 4)
Dr Vish Mehra	VM	Board Member bringing the perspective of Primary Care, General Practitioner
Leigh Vallance	LV	Board Member bringing the perspective of the Voluntary Community and Social Enterprise (VCSE) Sector, Chief Executive of Bolton Hospice
Neil Thwaite	NT	Board Member bringing the perspective of Mental Health, Chief Executive of Greater Manchester Mental Health (GMMH) NHS Foundation Trust
Mark Fisher	MF	Chief Executive, NHS GM
Sam Simpson	SSi	Chief Finance Officer, NHS GM
Professor Manisha Kumar	MK	Chief Medical Officer, NHS GM
Executives:		
Janet Wilkinson	JW	Chief People Officer, NHS GM
Warren Heppolette	WH	Chief Officer for Strategy, NHS GM
Sarah Price	SP	Deputy Chief Executive / Chief Officer of Population Health, NHS

		GM
Anne Gibbs	AG	Chief Operating Officer, NHS GM
Attendees / Participants:		
Jenny Noble	JN	Board Secretary, NHS GM
Chris Gaffey	CG	Associate Director of Corporate Services, NHS GM
Cath Oliver	CO	Senior PA, NHS GM
Alison McKenzie-Folan	AMK	Chief Executive Wigan Council, Place Based Lead Health & Care for Integrated Care Partnership (Via Teams)
Anita Rolfe	AR	Deputy Chief Nursing Officer, NHS GM (Deputising for Mandy Philbin)
Apologies:		
Mandy Philbin	MP	Chief Nursing Officer, NHS GM
	Topic	Action
1.	<u>Welcome, Introductions and Apologies</u> RL welcomed attendees to the extraordinary Board meeting and apologies were noted.	
2.	<u>Declarations of Interest (DOI)</u> RL reminded board members of their obligation to declare any interest relating to items on the agenda. No declarations were made.	
3.	<u>Matters Arising</u> There was one matter arising which RL brought to the Board's attention on behalf of AG to advise that NHS GM ICB was working with Lancashire and South Cumbria, Cheshire and Merseyside and North Cumbria to consider a future specification for Non-Emergency Patient Transport Services with the intention of conducting a procurement exercise to enter a new contract from April 2025. Given the commercial nature of this, a discussion would be held in Private Board on this item.	
4	<u>ICB Annual Report and Accounts</u> MF presented the NHS GM 2022/23 Annual Report and Accounts (M4-M12) and Letter of Representation for the Board's approval. SSi confirmed that the Board had approved the 10 CCG Annual Reports and Accounts (Q1 2022/23) at its meeting on 7 June 2023 and advised that Audit Committee had recommended the ICB Annual Reports and Account for approval by the Board subject to any minor amendments discussed at the committee meeting on 15 June 2023. She added that the timetable for next year's submission was likely to be similar. RP advised the ICB had been given a clean audit opinion but that the value for	

	<p>money work was not yet complete. Following approval, the full audited and signed July 2022 – March 2023 ICB annual report and accounts would be submitted to NHSE by 9am on 30 June 2023. This would then be published on the website and presented at the AGM in September.</p> <p>MF recorded his thanks to the finance and corporate governance teams as well as Audit Committee members for their hard work.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Approved the NHS GM 2022/23 Annual Report and Accounts (M4-M12). • Provided delegated authority to the Chair and Chief Executive, in consultation with the Chief Finance Officer, to agree any minor, immaterial amendments to the reports before their submission on 30 June 2023 • Approved the signing of the Letter of Representation. 	
5.	<p><u>Joint Forward Plan</u></p> <p>WH presented the current draft of the Joint Forward Plan (JFP) which stakeholders in GM had been reviewing and commenting on in June.</p> <p>He advised that the development of the JFP (the Delivery Plan for the ICP Strategy) was a key system priority which would be shared with NHS England on 30th June. The comments received to date mainly related to the need for further clarity on the performance metrics and accountability framework which WH reflected was a recognition it was the first time that NHS GM had done this. He added that this was an iterative process, and that the 30th of June date was not the conclusion.</p> <p>The key actions that needed to be taken to develop this version of the JFP after the end of June were:</p> <ul style="list-style-type: none"> • The detailed sequencing and phasing of activity over years 1, 2 and 3 • Understanding impact and prioritising and positioning key system choices • Shaping and refining the metrics and our approach to measurement • Selecting and confirming ‘distance to be travelled’ on each of the metrics. • The financial impact the plan will have as part of a medium-term financial strategy <p>He expected engagement to continue and rapid work over the next couple of months in response to the Carnell Farrah recommendations.</p> <p>Members recognised there was a lot of work to do and the importance of working with partners to be able to deliver it at pace. RL added that this was related to the national priorities as well as local accountabilities.</p> <p>LV confirmed that the VCSE welcomed the report and the opportunity to comment on the plan but noted the need to be mindful of the impact on the sector. RL agreed that it needed to be co-produced with colleagues.</p> <p>WH reiterated the urgent work to be done by September following submission and noted the balance of getting the basics right for the health of our population</p>	

	<p>as well as breaking new ground. He thanked members for their comments.</p> <p>The Board:</p> <ul style="list-style-type: none"> • Granted delegated authority to the Chair and Chief Executive to approve any substantive amendments needed to this version of the plan between now and 30th June. • Approved this version of the Joint Forward Plan to be shared with NHS England at the end of June – with the recognition that focused work, as outlined above, would continue to strengthen our delivery plans subject to above. 	
6.	<p><u>Any Other Business</u></p> <p>RL noted that it was NT's last meeting as he was stepping down as Chief Executive of Greater Manchester Mental Health (GMMH) NHS Foundation Trust. NT thanked the Board for the opportunity and noted that the process to appoint his replacement was underway.</p>	
7.	<p><u>Date and time of next meeting:</u></p> <p>Wednesday 19th July 2023, 2pm – 4pm, Mersey Suite, PP3 (time to be confirmed)</p>	

DRAFT